



Sheraton
Grand Phoenix
HOTEL



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

If you have a special request or need additional equipment, please call Ashley Springer, 602.817.5475. Email form to aspringer@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

AUDIO EQUIPMENT	QTY	PRICE	MONITORS	QTY	PRICE
Individual Small Powered Speaker (up to 5 people)		\$ 125	32" LCD Monitor (Dual Post Stand, Table Stand)		\$ 400
INTERNET ACCESS	QTY	PRICE	40" LCD Monitor (Dual Post Stand, Table Stand)		\$ 525
Wired Internet Connection (single computer)		\$ 190	46" Monitor (Dual Post Stand, Table Stand)		\$ 625
Wireless Internet Connection (one connection per person per day)		\$ 100	50" Monitor (Dual Post Stand, Table Stand)		\$ 700
Dedicated Bandwidth	Please contact PSAV for quote		65" Monitor (Dual Post Stand, Table Stand)		\$ 950
CUSTOM ITEMS	QTY	PRICE	POWER	QTY	PRICE
		\$	120V - 5 AMP (Includes single power strip)		\$ 75
		\$	120V - 15 AMP (Dedicated circuit)		\$ 150
		\$	208V power must be ordered directly through PSAV		
		\$	Additional Power Strip & Extension Cord		\$ 40

SPECIAL REQUESTS Please add any items not listed above that you require.

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

SHIPPING INSTRUCTIONS

All shipping must be done through either the hotel CSM contact or through the exhibit. PSAV cannot accept shipped deliveries. All large items arriving via truck/car that cannot fit in the standard hotel elevator will need to come through the freight elevator. Usage of this elevator must be scheduled in advance and charges will apply.

